

**REGIONAL WASTEWATER RECLAMATION ADVISORY COMMITTEE (RWRAC) MEETING
Virtual Microsoft Teams Meeting**

**Thursday, November 18, 2021
8:00 a.m.**

Members Present: Steve Foley, Scott Kolt, Rob Kulakofsky, Corin Marron, Matt Matthewson, Armando Membrila, Scott Oldendorph, Asia Philbin, Ann Marie Wolf, Claire Zucker

Members Absent: Bill Katzel, Alison Jones, Mark Taylor

Others Present:

Mandy Armenta (FRMD), Marla Berry (RWRD), Jeff Biggs (Tucson Water), Julie Brixen (FRMD), Victoria Buchinger (PCAO), Michelle Campagne (FRMD), Isai Centeno (FRMD), Mike Gerstenberger (RWRD), Bruce Gura (RWRD), Jackson Jenkins (RWRD), Veronica Lopez (RWRD), Julie McWilliams (RWRD), Rita Mercer (RWRD), Jeff Prevatt (RWRD), Jaime Rivera (RWRD), Robert Szilagyi (FRMD), Mary Valencic (RWRD)

A. Call to Order / Roll Call

Scott Oldendorph, Chair, RWRAC, called the meeting to order at 8:00 a.m. Veronica Lopez, Program Coordinator, Regional Wastewater Reclamation Department (RWRD) took roll call and a quorum was present.

B. Pledge of Allegiance

C. Call to the Audience – There were no comments from the audience.

D. Safety Share

Jackson Jenkins, Director, RWRD, reminded everyone to be careful when using various tools on home projects. Mr. Oldendorph also reminded everyone to be careful traveling during the holiday season.

E. Approval of Minutes – Meeting Minutes for October 28, 2021

ACTION: Claire Zucker made a motion to approve the meeting minutes from October 28, 2021. Matt Matthewson seconded the motion. The motion passed unanimously.

F. Discussion/Action

1. Director's Report

a. RWRAC In-Person/Hybrid Meetings

Mr. Jenkins stated the RWRAC meetings will continue to be offered virtually, but those that would like to attend in-person are welcome to do so as long as social distancing can be maintained and safety protocols are followed.

b. CIP Projects (Spending & Priorities)

Mr. Jenkins stated RWRD strives to avoid increasing user fee rates, and would only consider raising rates unless absolutely necessary. RWRD has maintained a steady budget over the past several years. However, with inflation on the rise, maintaining a steady budget may be more

difficult to control. Mr. Jenkins stated he recently sent an email to County staff to determine if the County has an aligned approach with how to address inflation. Mr. Jenkins gave an example of how this is already affecting RWRD's biosolids contract. Due to the increase in gasoline prices, the contractor may need to increase their rates and in turn, will impact RWRD's budget. Michelle Campagne, Director, Finance and Risk Management Department (FRMD), stated a meeting is scheduled to discuss this matter.

Mr. Jenkins stated based on the escalation of the operations and maintenance (O&M) budget, it could impact the Capital Improvement Program (CIP) budget. The CIP budget has been approximately \$45 million a year over the last few years. Staff is having discussions on how the inflation could impact the status of future CIP projects. Mr. Jenkins stated that he and Ms. Campagne should meet to discuss the Financial Plan and how to set up the capital expenditures in relation to inflation in the O&M budget and how this may impact user fees. Discussion ensued.

2. Infrastructure Security Update

Bruce Gura, Program Manager, RWRD, gave a PowerPoint Presentation. Mr. Gura provided an example and discussed what can occur if there are security flaws within a large infrastructure. Mr. Gura explained Supervisory Control and Data Acquisition (SCADA) is a real-time automated computing system used to monitor and control hardware (pumps, blowers, valves), infrastructure and electromechanical processes in a variety of settings. SCADA utilizes a programmable logic controller (PLC), which is an industrial computer control system that continuously monitors the state of input of devices and makes decisions based on a custom program to control the state of output devices and control system parameters. Mr. Gura provided examples of these systems. RWRD has a SCADA Security Master Plan, which covers the infrastructure and SCADA. The SCADA network is not directly connected, nor accessible from the business network. Mr. Gura continued to discuss some of the security measures that are in place and the various security organizations RWRD works closely with.

3. CIP Subcommittee Report

There were no updates to report.

4. Financial Subcommittee Report

The Subcommittee is scheduled to meet Friday, December 10, 2021 at 9:00 a.m. via Microsoft Teams.

5. Fiscal Year 2021/22 Expense and Revenue Summary

Ms. Armenta provided the Fiscal Year 2021/22 Expense and Revenue Summary for Period 4. The O&M budget is set for \$86.5 million and total revenues is budgeted at \$187.1 million, which are both projected to be on target.

6. CWAC Report – Meeting Report and Tucson Water Activities

No update was provided.

7. RWRAC 2022 Work Plan

The committee has no edits to the 2022 work plan.

G. Future Agenda Items

No future agenda items were provided.

H. Call to the Audience – There were no comments from the audience.

I. Adjournment – The meeting adjourned at 8:46 a.m.

ACTION: Steve Foley made a motion to adjourn the meeting. Matt Matthewson seconded the motion. The motion passed unanimously.

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