

**REGIONAL WASTEWATER RECLAMATION ADVISORY COMMITTEE (RWRAC) MEETING**

**Pima County Public Works Building  
201 N. Stone Avenue, Basement  
Conference Room C  
Tucson, AZ 85701**

**January 26, 2017**

**Members Present:** Bill Katzel (phone), Rob Kulakofsky, John Lynch (phone), Corin Marron, Matt Matthewson, Shaun McClusky, Barney Popkin, Amber Smith, Mark Stratton

**Others Present:** Suzette Castro (RWRD), Jennifer Coyle (RWRD), Keith Dommer (FRMD), Racheal Eldridge (FRMD), Barbara Escobar (RWRD), Adriana Fuentes (RWRD), Jason Ground (PCCO), Jackson Jenkins (RWRD), Maria Klucarova (BOS District 3), Patrick McGee (FRMD), Julie McWilliams (RWRD), Richard Miranda (RWRD), Mona Orozco (RWRD), Jeff Prevatt (RWRD), Fernanda Quintanilla (RWRD), Jaime Rivera (RWRD), Katherine Simmons (FRMD), John Warner (RWRD), Charles Wesselhoft (PCAO), Amira Van Winkle (Private Citizen)

**A. Call to Order / Roll Call**

Amber Smith, Chair, Regional Wastewater Reclamation Advisory Committee (RWRAC), called the meeting to order at 10:13 a.m., Adriana Fuentes, Program Coordinator, Regional Wastewater Reclamation Department (RWRD), took roll call and a quorum was present.

**B. Pledge of Allegiance**

**C. Call to the Audience** – There were no comments from the audience.

**D. Safety Share**

Amber Smith, Chair, RWRAC, stated Oro Valley passed no texting while driving ordinance and reminded everyone to be safe while driving.

**E. Approval of Minutes** – Meeting Minutes for December 12, 2016, Public Meeting and December 15, 2016, Public and RWRAC Meeting.

**ACTION:** Mark Stratton motioned to approve the minutes of December 12, 2016, Public Meeting and December 15, 2016, Public and RWRAC Meeting. Shaun McClusky seconded. Motion passed unanimously.

**F. Other Committee/Subcommittee Reports.**

**1. Citizens' Water Advisory Committee (CWAC) Update – Meeting Report and Tucson Water Activities**

Mark Stratton, Member, RWRAC, stated a review and recommendation was provided on the Capital Improvement Program and Operating and Maintenance budgets for Fiscal Year 2018. Mr. Stratton reported they received a presentation on Avoided Cost of Water Conservation by Peter Mayer, P.E., Principal, Water Demand Management. Mr. Stratton added that the Conservation Program's Annual Report and the Financial Plan are under review.

**2. RWRAC Financial Subcommittee Update**

John Lynch, Chair, Financial Subcommittee, RWRAC, stated that the Financial Subcommittee last met on January 18, 2017. Mr. Lynch stated the focus of this meeting was the shortfall in revenue and the revenue projections for the coming Fiscal Year. Future discussion items include: impacts of a slightly higher interest rate, debt service schedules and the potential extension of the 15 year repayment plan.

**3. Capital Improvement Program (CIP) Subcommittee Update**

Amber Smith, Chair, RWRAC, proposed this item be added to the next Financial Subcommittee agenda.

## G. Discussion/Action

### 1. Director's Update

Jackson Jenkins, Director, RWRD, presented an award to the newly appointed RWRAC members: Corin Marron and Shaun McClusky.

Mr. Jenkins introduced new employee Fernanda Quintanilla, Program Coordinator, RWRD.

Mr. Jenkins provided an update to the committee regarding the energy efficiencies of the Department which included the Energy Efficiency and Cost Containment Post-ROMP, Solar Projects, Renewable Biogas Energy Created and Beneficially Used, Water and Energy Sustainability, Hydro Power Outflow, and the ongoing steps to optimize processes and reduce costs.

Mr. Jenkins discussed the importance of the RWRAC member's attendance at the upcoming Board of Supervisors meeting on Tuesday, February 7, 2017. Mr. Jenkins stated the proposed four (4%) percent rate increase to existing sewer user fees will be addressed at 10:30 a.m.

Mr. Jenkins provided an update on the amnesty program and informed the committee that 156 responses have been received. Mr. Jenkins reported that 92 have indicated they are connected to an on-site septic system, 57 have indicated they are connected to the sewer, and 7 have indicated they are other such as vacant land, electrical fields, and parking lots.

### 2. Fiscal Year 2016/2017 Update

Patrick McGee, Division Manager, Finance and Risk Management, provided the committee with an overview of the Fiscal Year 2016/2017 budget.

### 3. Capital Improvement Program Subcommittee Status and Moving Forward

Amber Smith, Chair, RWRAC, informed the committee of the Chair vacancy and the need to determine if the CIP Subcommittee will continue. Matt Mathewson, Member, RWRAC, stated he is willing to act as Chair of the CIP Subcommittee. Jennifer Coyle, Program Manager, RWRD, reported that there is still a vacancy for the CIP Subcommittee. Amber Smith, Chair, RWRAC, added that if anyone has any interest to fill the vacancy to please let her know.

**ACTION:** Rob Kulakofsky motioned to elect Matt Mathewson as the Chair of the CIP Subcommittee. Armando Membrilla seconded. Motion passed unanimously.

### 4. Nomination and Election of Committee Vice-Chair

Amber Smith, Chair, RWRAC, requested nominations from the committee for RWRAC Vice-Chair. Mark Stratton, Member, RWRAC, nominated Mark Taylor for Vice-Chair. Ms. Smith requested a motion to approve this nomination.

**ACTION:** Mark Stratton motioned to elect Mark Taylor for Vice-Chair of the RWRAC. Shaun McClusky seconded. Motion passed unanimously.

## H. Future Agenda Items

Future agenda items discussed was the presentation on Avoided Costs of Water Conservation, Peter Mayer, P.E., Principal, Water Demand Management.

## I. Call to the Audience – There were no comments from the audience.

## J. Adjournment

**ACTION:** Mark Stratton motioned to adjourn the meeting, Shaun McClusky seconded. The meeting was adjourned at 10:49 a.m.