

**REGIONAL WASTEWATER RECLAMATION ADVISORY COMMITTEE (RWRAC) MEETING
Virtual Microsoft Teams Meeting**

**Thursday, December 16, 2021
8:00 a.m.**

Members Present: Steve Foley, Alison Jones, Rob Kulakofsky, Matt Matthewson, Armando Membrila, Asia Philbin, Ann Marie Wolf, Claire Zucker

Members Absent: Bill Katzel, Scott Kolt, Corin Marron, Scott Oldendorph, Mark Taylor

Others Present:

Melanie Alvarez (PAG), Mandy Armenta (FRMD), Marla Berry (RWRD), Julie Brixen (FRMD), Isai Centeno (FRMD), Max DiSante (RWRD), Mike Gerstenberger (RWRD), Andrew Greenhill (Tucson Water), Jackson Jenkins (RWRD), Veronica Lopez (RWRD), Jeff Prevatt (RWRD), Jaime Rivera (RWRD), Mary Valencic (RWRD), Eric Wieduwilt (RWRD)

A. Call to Order / Roll Call

Claire Zucker, Vice-Chair, RWRAC, called the meeting to order at 8:00 a.m. Veronica Lopez, Program Coordinator, Regional Wastewater Reclamation Department (RWRD) took roll call and a quorum was present.

B. Pledge of Allegiance

C. Call to the Audience – There were no comments from the audience.

D. Safety Share

Jackson Jenkins, Director, RWRD, stated with cooler temperatures walking surfaces can tend to get icy and cautioned everyone to try and avoid slips, trips or falls. Ms. Zucker also reminded everyone to be careful while climbing ladders.

E. Approval of Minutes – Meeting Minutes for November 18, 2021

ACTION: Matt Matthewson made a motion to approve the meeting minutes from November 18, 2021. Ann Marie Wolf seconded the motion. The motion passed unanimously.

F. Discussion/Action

1. Director's Report

a. Grants

Mr. Jenkins stated with approved funds from the Federal government, the County is taking a proactive approach and will be pursuing some of these grants. The County has a point person who is leading this effort and who is working with various County departments. RWRD also assigned a lead person to represent the department in this effort.

b. Pursuit of Claims and Compliance

Mr. Jenkins briefly discussed how the department pursues claims with various entities for the cost of repairs or damages. Mr. Jenkins provided a couple of examples of claims the department is in the process of collecting on and explained that collecting on these claims can sometimes be challenging.

c. Budget Preparation Discussion

Mr. Jenkins stated he expects to discuss a possible increase to CIP funding and inflationary factors in January. In February, the Finance and Risk Management Department (FRMD) staff is expected to discuss the Financial Plan.

2. Financial Subcommittee Report

Matt Matthewson, Financial Subcommittee Chair, stated the Financial Subcommittee met on December 10, 2021 and that no actions were taken at this meeting. Mr. Matthewson stated the subcommittee discussed the FY 2022-23 Financial Plan, as well as reviewed the FY 2021-27 financial forecast and rate workbook. The subcommittee also discussed the inflationary impacts on the operating and maintenance budget and CIP. Mr. Matthewson stated it was concluded that there will likely be no changes to the rate structure this coming fiscal year.

3. CIP Subcommittee Report

The CIP Subcommittee is scheduled to meet Thursday, January 6, 2022 at 10:00 a.m. via Microsoft Teams.

4. Fiscal Year 2021/22 Expense and Revenue Summary

Mandy Armenta, Administrative Support Services Manager, FRMD provided the Fiscal Year 2021/22 Expense and Revenue Summary for Period 5. The O&M budget is set for \$86.5 million and total revenues is budgeted at \$187.1 million, which is projected at \$184.9 million.

5. CWAC Report – Meeting Report and Tucson Water Activities

There were no updates to report.

G. Future Agenda Items

- Technical Services & Engineering (TS&E) Division Update
- GIS Consolidation Update to be included with the TS&E Division Update
- Grant Opportunities Update

H. Call to the Audience – There were no comments from the audience.

I. Adjournment – The meeting adjourned at 8:24 a.m.

ACTION: Rob Kulakofsky made a motion to adjourn the meeting. Steve Foley seconded the motion. The motion passed unanimously.