The Metal Ballot Box will be with election supplies.

There is a plastic envelope attached to one of the handles. This plastic envelope will be used at the Receiving Station.

Inside the Metal Ballot Box will be a black duffel bag, a pair of wire cutters, and 2 forms.

The first form is a list of items that must be placed in the Metal Ballot Box after the polls close.

The Items That Go In The Metal Ballot Box Are:

- The voted Ballots
- The yellow copy of the Ballot Report

Do NOT put this list in Box!
The second form is the seals for the Metal Ballot Box.

The top seal must be affixed to the back latch (large door) after the ballot box is empty and before the polls are open. The Inspector and JOP need to sign and note the time the box was sealed.