



PIMA COUNTY

ELECTIONS

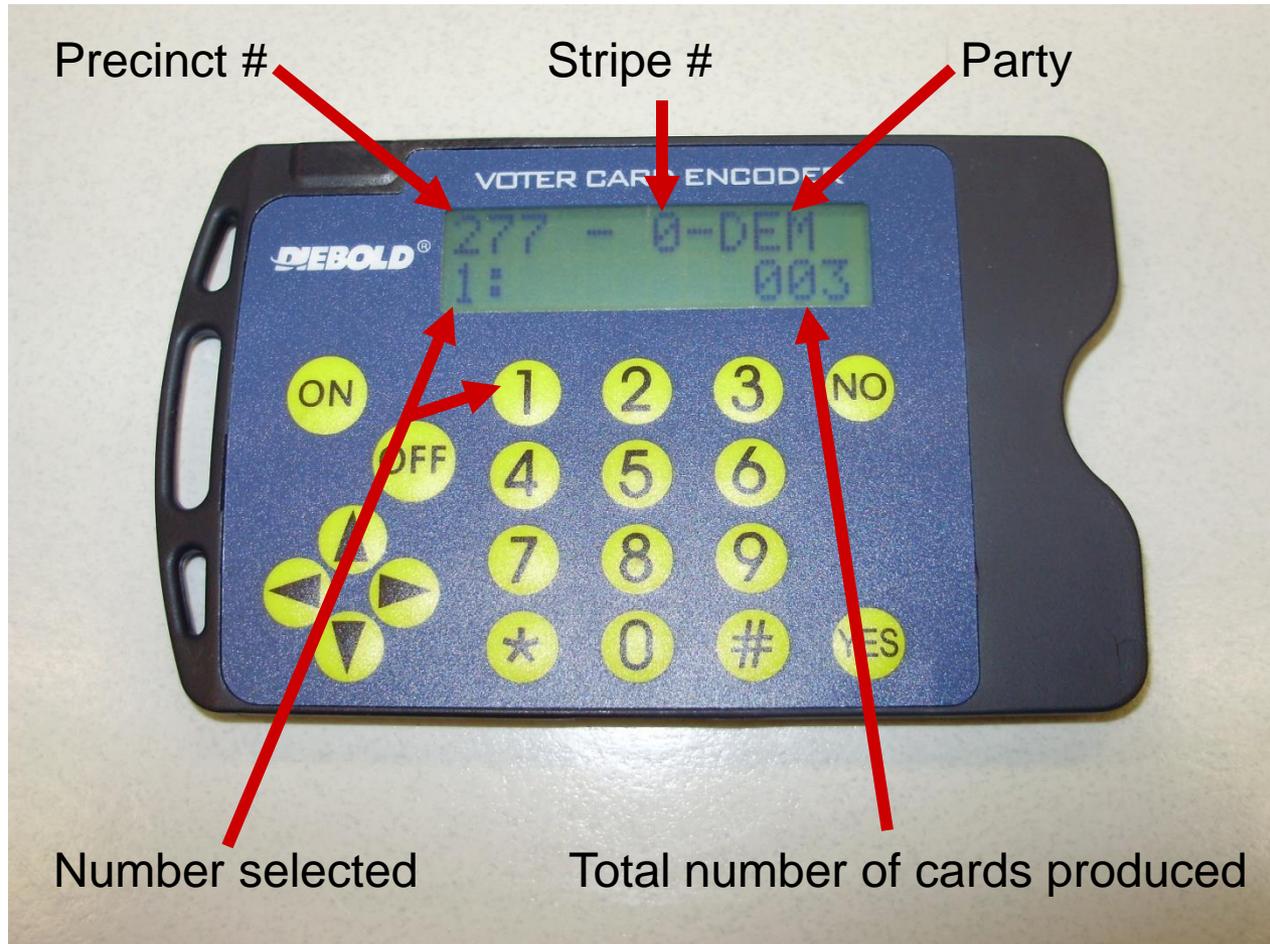
Touch Screen

Using the Encoder

1. Turn on Encoder Card



2. What you will see on the Encoder Screen when you turn it on.



3. Insert the Voter Access Card into the back of the Encoder.



Front View



Back View



Insert card fully

4. Select the Encoder Code that matches the correct precinct, party (if applicable) and ballot color or stripe (if applicable). Use the Voter ID Slip & the Voter Card Codes Instructions to determine this information.

**Primary Election
VOTER ID SLIP** _____

REGISTER No. _____ ID CLERK _____
INITIALS _____

Voter presented acceptable ID with name and address of voter matching the precinct register.

Voter marked with an **E/EARLY BALLOT** in Register/Roster. Voter directed to the Special Situation Table.

Voter presented acceptable ID with name and/or address of voter NOT matching precinct register. Voter directed to the Special Situation Table to vote a Provisional Ballot.

Voter DID NOT present acceptable ID. Voter directed to the Special Situation Table to vote a Conditional Provisional Ballot.

Voter not on precinct register. Voter directed to the Special Situation Table. Clerk calls the recorder's office at 724-4330. When the recording sessions start, dial 6.

BALLOT STRIPE COLOR _____ SIG. JUDGE INITIALS _____
DEMOCRATIC REPUBLICAN OTHER
 BLUE SALMON _____
INDICATE _____ PARTY _____

Pollworker - Place completed slips in the Unofficial Envelope after the polls close.

PLT# 3312
Date: 7/2015

VOTER CARD CODES FOR THE ENCODERS

Your supervisor card password is 4321.

The supervisor card is used to close the TSX after the polls have CLOSED. It is the TSX's "Ender Card".

PCT / VOTING AREA: 000 CLASS

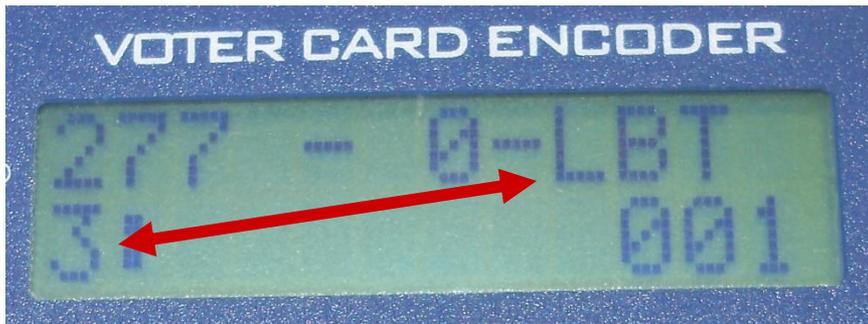
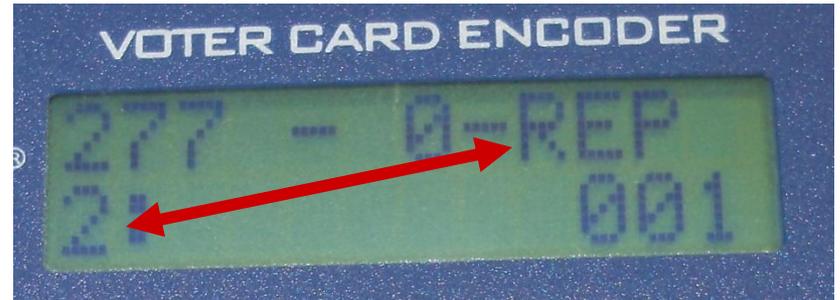
PRECINCT	PARTY	BALLOT COLOR/STRIPE	ENCODER CODE
000.0	DEM	PURPLE	1
000.0	REP	PURPLE	2

Turn on the encoder. Then insert the voter access card. Select the encoder code that matches the correct precinct, party (if applicable) and ballot color or stripe (if applicable). Press the yes button to create the voter access card. If a voter requests a special type of touch screen display, then use the following selections before hitting yes to create:

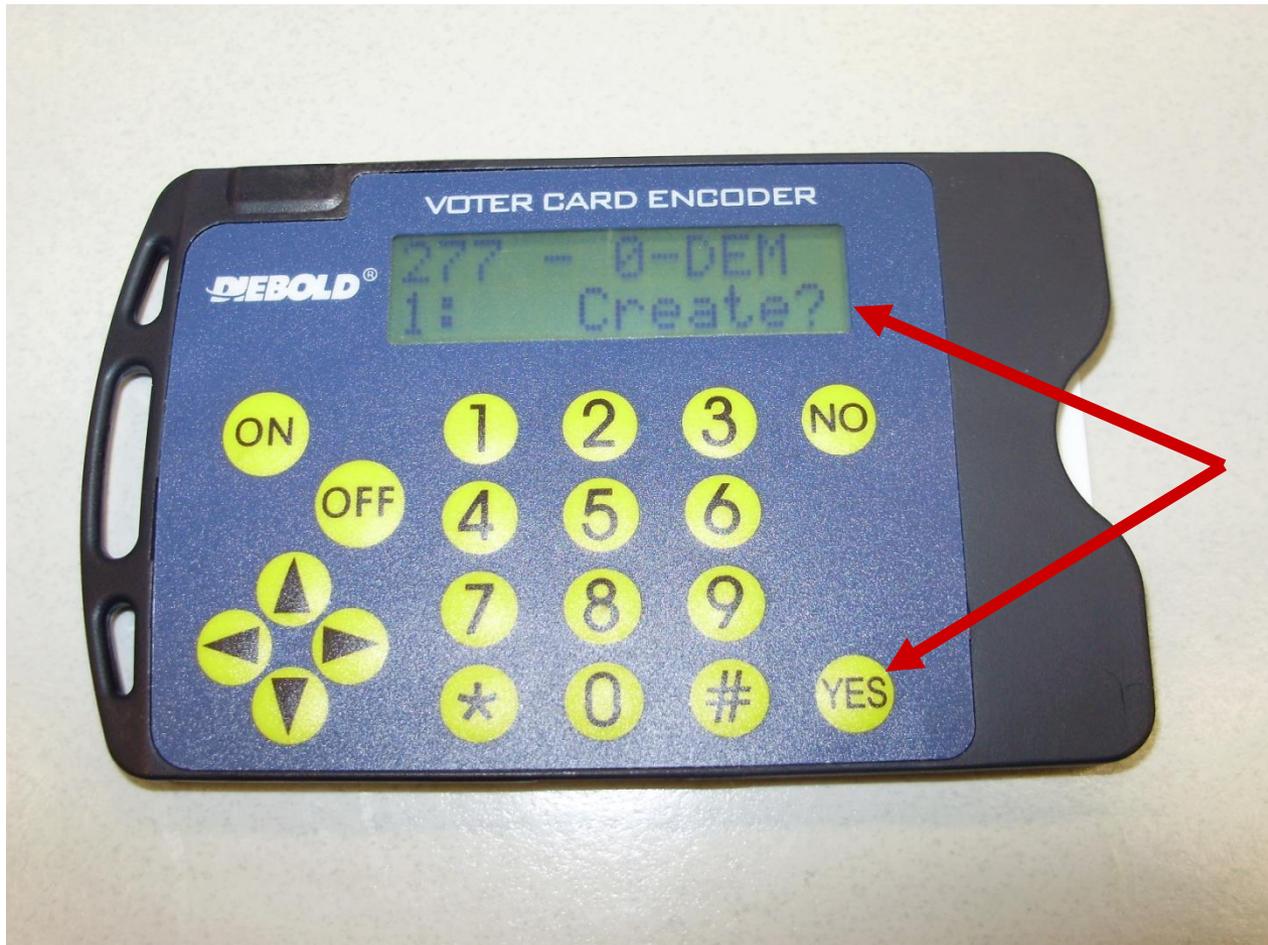
- * - MCreate - Press * once or until you see MCreate. This will make the touch screen display magnified.
- ** - VMCreate - Press * twice or until you see VMCreate. This will make the touch screen display magnified and add the audio ballot.
- *** - VHCreate - Press * three times or until you see VHCreate. This will hide the ballot on the touch screen display and add the audio ballot. With this selection, you can only vote by using the keypad and headphones.

Your Voter Card Code paperwork will be different than what is displayed here as it changes with each election.

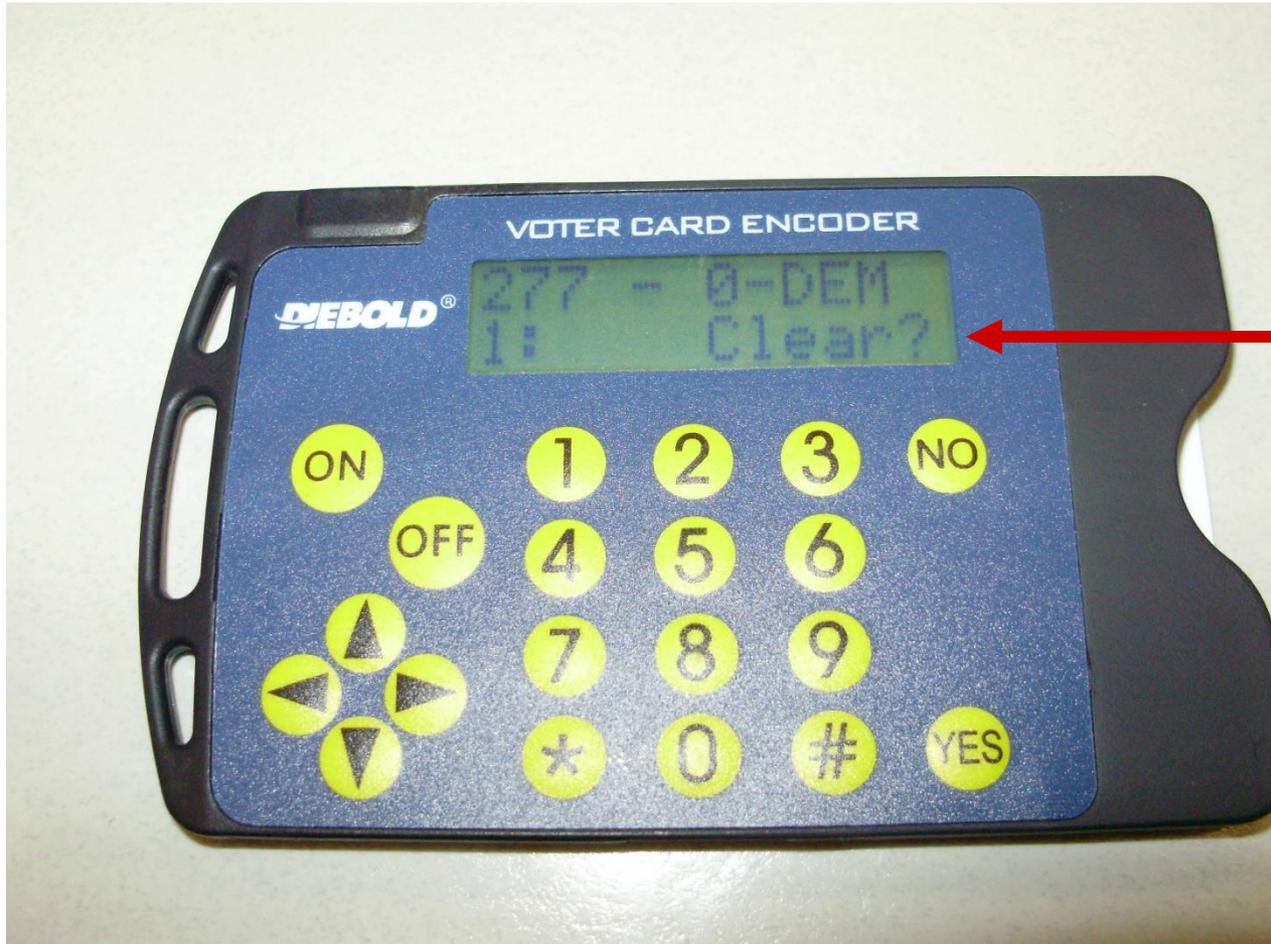
Examples



5. Press the “YES” button to create the Voter Access Card



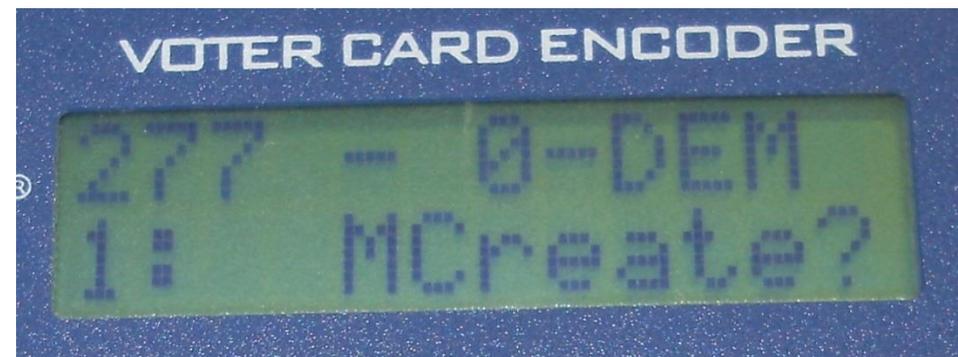
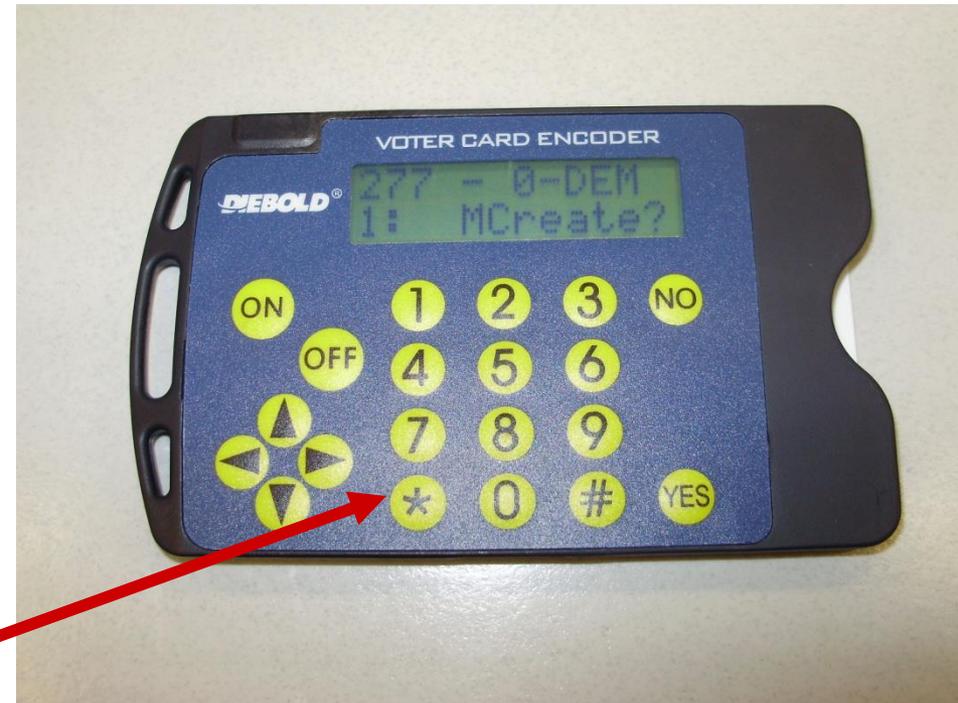
6. When the LCD screen asks, "Clear?" remove the card and hand it to the voter (You do NOT need to hit any button).



(If you make a mistake, hit YES to clear the card then re-input the correct choices for the ballot and hit the YES button again to CREATE the proper card for the voter)

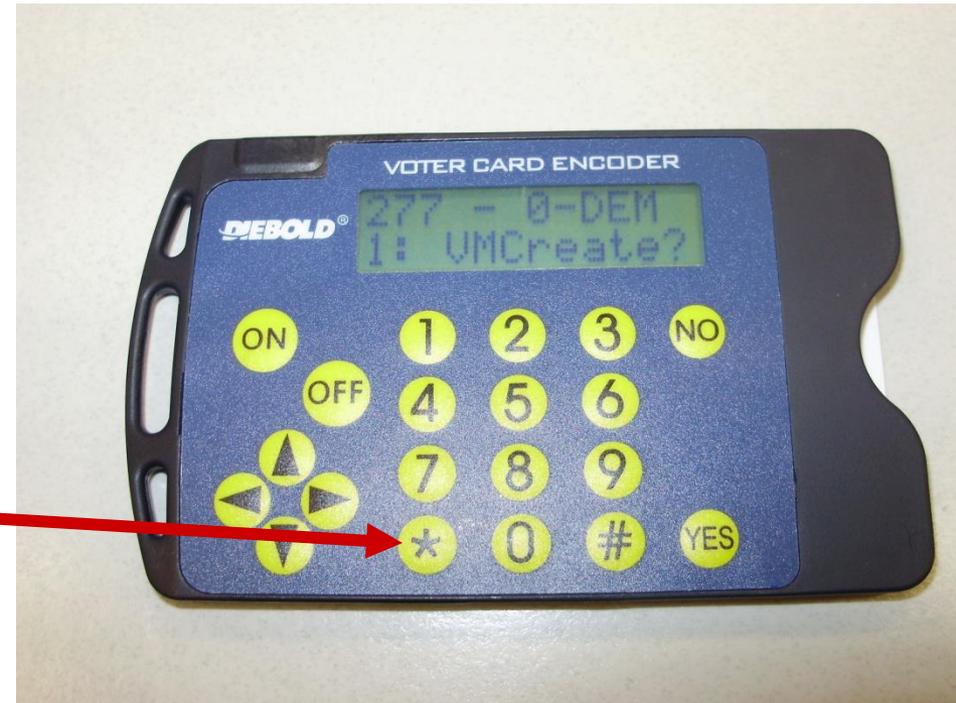
Special Display Types

- If a voter requests a special type of Touch Screen display, use the following selections before pressing the YES button to create their card.
- To make the Touch Screen **magnified**, press the “star” ★ key once (or until you see “MCreate?”) then press YES.



Special Display Types

- To magnify the Touch Screen display and allow the voter to have the ballot read to them through the headphones, press the “star” ★ key twice (or until you see “VMCreate?”) then press YES.
- **VM** = Voice/Magnified

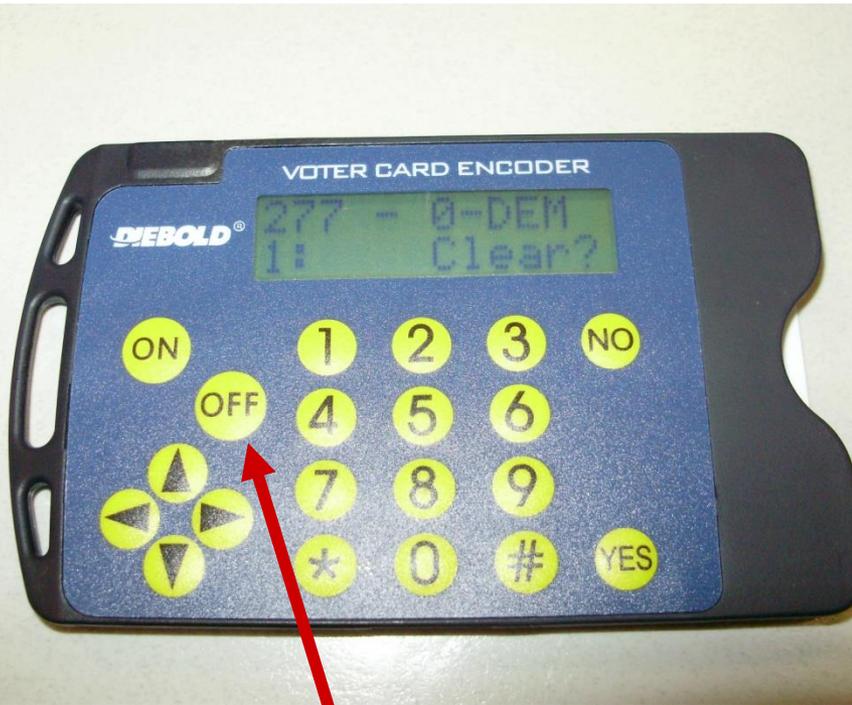


Special Display Types

- The last choice will “hide” the ballot on the Touch Screen display and add only the audio ballot.
- With this selection, you can only vote using the keypad and headphones.
- Press the “star” ★ key three times (or until you see “VHCreate?”) then press YES.
- **VH** = Voice/Hide



After you create a Voter Access Card

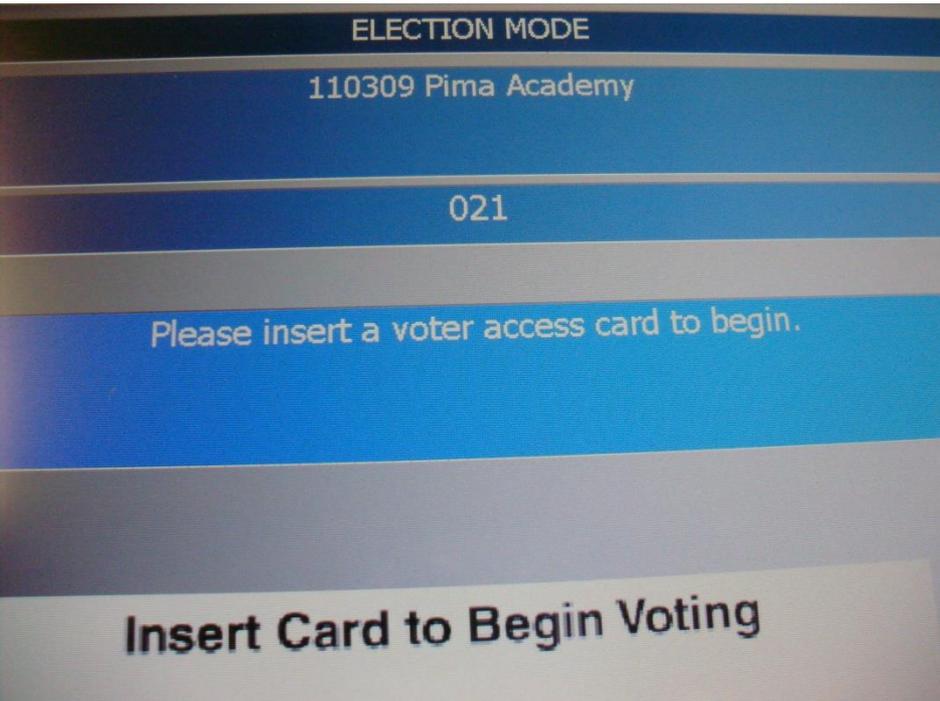


Please turn off the Encoder to save the batteries!



LCD screen will go blank

Touch Screen and Voter Access Card



Touch Screen Display



Voter inserts card and follows the on-screen or audio directions.

The card will automatically release when the ballot has been cast. Make sure you get the card back!