



MEMORANDUM

Date: September 29, 2020

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator 

Re: **Travel to High Risk Areas**

At this time, the Centers for Disease Control and Prevention (CDC) advises that "COVID-19 risk in most countries is high and travelers should avoid non-essential travel to high-risk destinations." A map of high risk destinations can be found on the CDC website. Additional restrictions apply to individuals returning from China, Iran, Europe, UK, Ireland and Brazil. Based on the proximity to Arizona, this includes travel to any location in Mexico.

Out of an abundance of caution, employees who travel to any of the high risk areas to include certain states or international locations, are not permitted to return to work for 14 consecutive calendar days and are required to quarantine. Additionally, these individuals should monitor for fever and respiratory symptoms and get tested where symptoms are present.

If an employee travels to any high risk destination they will be required to quarantine for 14 days upon their return and are required to use their vacation time. Where the employee does not have sufficient vacation time to cover the 14-day quarantine period, the time will be unpaid.

If there are extenuating circumstances that led to the employee's need to travel to a high risk destination, the Appointing Authority, with the approval of the County Administrator, may allow the employee to telecommute during the 14-day quarantine period, if such is feasible to accomplish the tasks assigned the employee.

Determinations on whether a state or international travel is high risk will be made by a review of CDC Travel website, as concurred by the Chief Medical Officer. As this is a fluid situation, these determinations may change over time. Therefore, it is highly recommended that before travel, employees check (before travel and before they return to work) their destination on the CDC website under the travel section.

CHH/mp

c: Jan Leshar, Chief Deputy County Administrator
Carmine DeBonis, Jr., Deputy County Administrator for Public Works
Francisco Garcia, MD, MPH, Deputy County Administrator & Chief Medical Officer,
Health and Community Services
Cathy Bohland, Director, Human Resources