



Note: Bolded items are required for Administrative Completeness determination when applicable to project.

Public and Semi Public Swimming Pools

What items do I need for my submittal?

- PIMA COUNTY CODE 8.23 Swimming Pools and Spas 8.32.50 Preparation and certification of plans.
- All plans and specification submitted to the department for approval must have been prepared by or under the supervision of a currently registered professional engineer or architect, or a commercial swimming pool contractor, who is licensed to practice in the state of Arizona, who shall certify that the plans comply with these regulations and criteria contained in the swimming pool design policy. All plans and specifications shall be submitted on drafting paper, eighteen inches by twenty-four inches minimum size.

TITLE 18. ENVIRONMENTAL QUALITY

ARTICLE 2. PUBLIC AND SEMIPUBLIC SWIMMING POOLS AND SPAS

R18-5-203. Design Approval

A professional engineer, architect, or a swimming pool or spa contractor with a current A-9, A-19, KA-5, KA-6 license shall prepare or supervise the preparation of all plans and specifications submitted to the Department for review.

- Information requested on this form is to be completed for each pool to be built. In addition to the data requested, the plan must be prepared by a professional designer registered in the State of Arizona
- **Plot plan.** – Show North and prevailing wind direction.
- **Location.** – Show nearest major intersection and location of pool in relation to surrounding buildings, street, etc.
- **Related areas.** – Show bathhouses, restrooms, dressing rooms, access to pool, enclosure, equipment area, drinking fountain, ramadas, landscape and decking (width, drains, and material).
- **Layout of Pool.** – Show dimensions, depth markers, ladders, handrails, steps, benches, racing lanes, lifeguard stations, life line, change of floor slope, accent tile and all other details.
- **Profile of Pool.** – Show length and width cross sections to display slope, water level, benches, and step risers.

- **Plumbing diagram.** – Show skimmer, gutters, overflow, main drains, return inlets, vacuum connections, distance to equipment room, and all suction and return line piping (including diameter and material).
- **Equipment diagram.** – Show pump, filter, heater, therapy system, disinfection equipment, and gauges, draining and backwash disposal.
- **Special equipment.** – Show – (in detail) all ramps, exercise rails, waterfalls, fountains, diving boards or any other special details.
- **Equipment and materials.** – All shall be N.F.S. listed or pre-approved by AZ. Department of Environmental Quality or Pima County Health Department.
- Pools which are to be classified as “Special Use” shall include a detailed description of intended use in order to be considered for that classification.

How do I apply and pay for the review application?

The owner or owner’s agent shall submit application for the CHFS review at the Consumer Health and Food Safety office located at 3950 S Country Club RD. All application fees shall be collected prior to conducting the review upon application submittal. Fees may be paid by check via mail, phone, or in person at our office. Reviews will be completed at the Consumer Health and Food Safety office.

Applicants shall provide the following information.

Establishment Owner’s name and contact information (including email address)

Project description

Business name

Project Address

A CHFS Environmental Health Specialist will complete the administrative review within ten (10) business days.

Who do I contact with Questions or concerns?

- CHFS Environmental Health Specialist will be available at the Consumer Health and Food Safety office every Monday, Wednesday, and Friday from 9:00 AM to 11:00 AM or by appointment.
- When there are questions concerning a CHFS plan review or inspections contact Health Department at 724-7908.

Plan review is required for;

- A new or remodeled establishment