Note: Bordered items are required for Administrative Completeness determination when applicable to project.
The fee for plan review for School Physicals is $66.

School Physical Facility Plan Review

Construction or Remodeling of Schools must be in compliance with Arizona Administrative Code, Title 9, Chapter 8, Article 7.

What items do I need for my submittal?

School Physical Facilities- plans and specifications shall include but not be limited to the following information to demonstrate code conformance:

- Provide scaled drawings of the work to be done. Sufficient detail must be shown on the drawings to make clear to the department what work is to be done. Complete specifications to supplement the drawings.
- Identify the School name, Physical Address, and Scope of work to be completed.
- Indicate the Grade Levels, maximum number of Students the State has approved to attend this school
- Layout of premises—identify all classrooms; indicate water/sewer connections, garbage/compactor area (located on concrete or asphalt), toilet rooms, lavatory, etc.
- Plumbing layout - indicate sinks, floor sinks, drains, and hot and cold water lines to all sinks. Show mop sink/janitorial room
- Finish schedule - show type of construction and finishing of floors, walls, and ceilings.
- Water fountains/drinking water coolers. Identify quantity and show location on plan
- Number of restrooms
- If the school or other approved food establishment provides food to the students, a separate permit to operate for food service will be required.