



Note: Bolded items are required for Administrative Completeness determination when applicable to project.

The fee for plan review for School Physicals is \$66.

School Physical Facility Plan Review

Construction or Remodeling of Schools must be in compliance with [Arizona Administrative Code, Title 9, Chapter 8, Article 7.](#)

What items do I need for my submittal?

School Physical Facilities- plans and specifications shall include but not be limited to the following information to demonstrate code conformance:

- **Provide scaled drawings of the work to be done. Sufficient detail must be shown on the drawings to make clear to the department what work is to be done.** Complete specifications to supplement the drawings.
- Identify the School name, Physical Address, and Scope of work to be completed.
- **Indicate the Grade Levels, maximum number of Students the State has approved to attend this school**
- **Layout of premises—identify all classrooms; indicate water/sewer connections, garbage/compactor area (located on concrete or asphalt), toilet rooms, lavatory, etc.**
- **Plumbing layout - indicate sinks, floor sinks, drains, and hot and cold water lines to all sinks. Show mop sink/janitorial room**
- **Finish schedule - show type of construction and finishing of floors, walls, and ceilings.**
- **Water fountains/drinking water coolers. Identify quantity and show location on plan**
- **Number of restrooms**
- If the school or other approved food establishment provides food to the students, a separate permit to operate for food service will be required.