

# CONSUMER HEALTH & FOOD SAFETY

## ADMINISTRATIVE OPERATING POLICIES & PROCEDURES

SUBJECT:  <b>INSPECTION: MOBILE HOME &amp; RV PARKS</b>	EFFECTIVE DATE	APPROVED BY:  Javier León
	JANUARY, 2005	DIVISION MANAGER

### A. STATEMENT OF PURPOSE

This policy outlines Mobile Home- and RV- Park inspection procedure.

### B. POLICY

Mobile Home- and R.V Parks must be evaluated at least once annually for compliance with Pima County Code, Title 8, Chapter 8.20.

### C. PROCEDURE

Mobile Home and RV park inspection observations should be documented using the "General Inspection Report" form. A copy of the report is provided to property manager in person or by mail.

1. Premises
  - a. The mobile home park premises shall be well drained by sloping topography or by an engineered storm drainage system.
  - b. All debris, trash, and weeds must be controlled and disposed of- properly.
  - c. Mobile home spacing shall comply with appropriate zoning codes.
  - d. All roadways and parking areas shall be paved or covered with gravel or other solid material.
2. Service Building
  - a. Mobile home parks should have at least one service building to provide necessary sanitation-, laundry-, indoor recreation-, market-, office-, repair-, and /or storage-facilities
  - b. Service buildings must be of permanent construction with an interior finish of moisture-resistant material which can withstand frequent cleaning.
  - c. Floors shall be impervious to water, easily cleanable, and sloped to drain.
  - d. Toilets and plumbing fixtures provided for dependant dwellings must comply with space-fixture table in Pima County Code, Title 8, Chapter 8.20.
  - e. Toilet and laundry rooms shall be properly lit and ventilated.

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#### 3. Water Supply

- a. There must be an approved, safe, and adequate water supply for each space/dwelling.

#### 4. Sewage Disposal

- a. Liquid wastes from all mobile home parks shall discharge to public sewer in accordance with state and local ordinances, codes, regulations, and rules.
- b. Where public sewer is not available, private systems must be approved by DEQ.
- c. In new or remodeled mobile home parks, sewer riser pipes must extend four (4) inches above ground and be four (4) inches in internal diameter.
- d. All plumbing connections must be constructed of semi-rigid, corrosive resistant, durable, non-absorbent materials with smooth inner surface.

#### 5. Refuse Disposal

- a. Storage, collection, and disposal of mobile home park refuse must comply with Pima County Code, Title 8, Chapter 8.20.
  - All refuse must be stored in fly-tight, water-tight, and rodent-proof containers.
  - Containers and surrounding area shall be kept clean
  - Refuse shall be managed to prevent breeding or harborage of insects and rodents.
  - Refuse storage and disposal practices must prevent air pollution, accident hazard, fire hazard, etc.

#### 6. General Insect and Rodent Control

- a. Mobile home park premises shall be maintained to prevent insect and rodent breeding or harborage.