CONSUMER HEALTH & FOOD SAFETY  
ADMINISTRATIVE OPERATING POLICIES & PROCEDURES

SUBJECT:  
INSPECTION: MOBILE HOME & RV PARKS

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<th>EFFECTIVE DATE</th>
<th>APPROVED BY:</th>
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<td>JANUARY, 2005</td>
<td>Javier León</td>
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DIVISION MANAGER

A. STATEMENT OF PURPOSE

This policy outlines Mobile Home- and RV-Park inspection procedure.

B. POLICY

Mobile Home- and R.V Parks must be evaluated at least once annually for compliance with Pima County Code, Title 8, Chapter 8.20.

C. PROCEDURE

Mobile Home and RV park inspection observations should be documented using the “General Inspection Report” form. A copy of the report is provided to property manager in person or by mail.

1. Premises
   a. The mobile home park premises shall be well drained by sloping topography or by an engineered storm drainage system.
   b. All debris, trash, and weeds must be controlled and disposed of properly.
   c. Mobile home spacing shall comply with appropriate zoning codes.
   d. All roadways and parking areas shall be paved or covered with gravel or other solid material.

2. Service Building
   a. Mobile home parks should have at least one service building to provide necessary sanitation-, laundry-, indoor recreation-, market-, office-, repair-, and/or storage-facilities
   b. Service buildings must be of permanent construction with an interior finish of moisture-resistant material which can withstand frequent cleaning.
   c. Floors shall be impervious to water, easily cleanable, and sloped to drain.
   d. Toilets and plumbing fixtures provided for dependant dwellings must comply with space-fixture table in Pima County Code, Title 8, Chapter 8.20.
   e. Toilet and laundry rooms shall be properly lit and ventilated.
3. Water Supply  
   a. There must be an approved, safe, and adequate water supply for each space/dwelling.

4. Sewage Disposal  
   a. Liquid wastes from all mobile home parks shall discharge to public sewer in accordance with state and local ordinances, codes, regulations, and rules.  
   b. Where public sewer is not available, private systems must be approved by DEQ.  
   c. In new or remodeled mobile home parks, sewer riser pipes must extend four (4) inches above ground and be four (4) inches in internal diameter.  
   d. All plumbing connections must be constructed of semi-rigid, corrosive resistant, durable, non-absorbent materials with smooth inner surface.

5. Refuse Disposal  
   a. Storage, collection, and disposal of mobile home park refuse must comply with Pima County Code, Title 8, Chapter 8.20.
      
      - All refuse must be stored in fly-tight, water-tight, and rodent-proof containers.  
      - Containers and surrounding area shall be kept clean  
      - Refuse shall be managed to prevent breeding or harborage of insects and rodents.  
      - Refuse storage and disposal practices must prevent air pollution, accident hazard, fire hazard, etc.

6. General Insect and Rodent Control  
   a. Mobile home park premises shall be maintained to prevent insect and rodent breeding or harborage.