

1. Call to Order

Ms. Hubbard called the meeting to order at 4:06 pm.

A. Roll Call

Present:

Kristin Almquist
Pat Hubbard
Gail Smith
Andrew Squire
Barry Gillaspie
Christy Holliger

Absent:

Rhonda Pina
Tamara Barrick
Erin O'Donnell
Suzanne Droubie

B. Pledge of Allegiance

Mr. Gillaspie led the Pledge of Allegiance

2. Volunteers of the month – Barry Gillaspie

Christy Holliger – Dog walker, leader of the Ruff Runners and PACAC Volunteer Representative
Mary Davis – Has been with PACC for almost 3 years with almost 6000 hours. She spends many days working in Cat Medical, adoptions and more.
Wendy McFeely – works with our cats and is a great advocate and a huge help to Mary and staff.

3. Awards

A. Lifesaver Award – Josh Fritz and Jennifer Handlin

Every month staff votes on who they feel should receive the Lifesaver Award. This month the award went to Victor Velarde, Animal Protection DOA driver for the difficult job he does with a smile and an upbeat attitude.

B. Animal Protection Officer appreciation Week Staff Recognition – Adam Ricci

Chris Young – Officer of the Year
Cynthia Stella – Community Support Person of the Year
William Malmquist and Victor Velarde – Meritorious Service
Veronica Sanders – Lifesaving Award

4. Adoption of March 8, 2018 Meeting Minutes

Minutes unanimously accepted as written.

5. Call to Audience

Joanne Garry – Lack of Bedding from a massage point of view
Jo Wishnie – Lack of Bedding

6. Standing Items

A. Director's Communication – Kristen

a. Kristen went over highlights from the PACC February 2018 Director's report

- PACC took in 1,298 pets, achieving a save rate of 91% compared to April 2017 when PACC took in 1,288 pets and achieved a save rate of 86%.
- Updated PACC Organizational Chart shows that the top two tiers have been filled and are now filling positions in the lower tiers.
- PACC officers will be receiving new equipment to replace the old and broken equipment they are now using
- Pneumovirus is still occurring at PACC and the isolation units are full
- Introduced the guests from the Maddie's Fund Training who are from all over the Country to learn about our foster programs and overall operations

7. New Business

A. Behavioral euthanasia protocol– Kristen

Discussed the draft procedure on the euthanasia protocol for behavioral euthanasia, which will be kept in place for 6 months and re-evaluated.

B. Bedding policy and access to full kennel (inside/outside) for dogs – Christy

Addressed the committee about comfort for pets in our dog housing and the discontinuation of bedding in the dog kennels. She would like to have the decision to remove bedding from the kennels reconsidered.

C. 2018 PACC Strategic Initiatives – Kristen

Kristen said they are creating a Mission/Vision one-page sheet. In addition, she asked for their feedback on the strategic initiatives, which are:

- a. Improve quality of care of sheltered pets
- b. Expand volunteer, foster and rescue partner programs
- c. Build a comprehensive community engagement program
- d. Create lasting, positive relationships with internal and external customers

D. Rescue partner support protocol - Kristen

Kristen said this is an informational item. PACC developed a working draft protocol for their Rescue Partners to pull animals out quicker and to come back for very restrictive care.

E. Phase 2 facility and construction update – Marty Klell Facilities

Marty presented a PowerPoint showing construction photos of the Phase 2 building and the number of play yards in the Phase 2 construction. In addition, he gave an update on the Solar Project

8. Old Business

None

9. Announcements

A. Committee –

Mr. Gillespie asked the committee members whose terms are ending this summer to decide if they are will to continue serving on the committee.

B. Volunteer Representative (Holliger)

None

10. Future Agenda Items

- Standard Operating Procedures – form subcommittee
- External point of contact discussion
- Discussion and possible action to endorse fireworks education in PACC outreach
- After hours (off hour intake – presentation of options for possible adjustment in hours of operation and designated personnel on-call for intake
- Director vision and goals for PACC

11. Adjournment

The meeting adjourned at 4:50 p.m.