

**Approved**  
**12-14-17**

1. Call to Order

Mr. Gillaspie called the meeting to order at 4:00 pm.

A. Roll Call

Present:

Tamara Barrick  
Dan Eckstrom  
Barry Gillaspie  
Pat Hubbard  
Gail Smith  
Erin O'Donnell

Absent:

Andrew Squire  
Rhonda Pina  
Kristin Almquist  
Suzanne Droubie  
Christy Holliger

B. Pledge of Allegiance

Mr. Gillaspie led the Pledge of Allegiance

2. Adoption of September 12, 2017 Meeting Minutes

The minutes were unanimously adopted as written.

3. Standing Item

A. Director's Communication –

A. Snapshot and Director's report –

Kristen informed the committee that Wayne Pacelle, President of the Humane Society of the United States attended a media event at PACC today. He came to honor the shelter for the great work done during the last ten years and toured the new facility.

Kristen highlighted a few noteworthy items from her report:

- The new facility move will be a week earlier than previously reported beginning on December 11 and completed on December 18.
- Kristen spoke about the Workplace Cultural Agreement that all staff was asked to sign and volunteers will be asked to sign later. This ensures everyone is on the same page.

- Implementation of a multi-dot system to identify the handling of dogs in the shelter in order for the staff and volunteers to quickly identify which dogs are easy to handle compared to dogs that are difficult.
- There are 14 vacant positions currently needing to be filled. The Deputy Director and the Community Cat Program Coordinator positions have closed and interviews conducted within the next couple of weeks so those positions can be filled. A couple of Animal Protection Officers were hired and are in the process of completing background checks.
- Volunteer group started with medical support for our animal. Created a volunteer kit with basic supplies in it so volunteers can do some routine medical stuff. In addition, they created a feed and medical round sheets which are being used to do medical rounds for dogs and cats.

#### 4. New Business

##### A. Development Update – Karen Hollish

She explained that her job is to raise \$600k in donations every year, which is built into the PACC budget. To date, PACC has raised \$50k in the 1<sup>st</sup> quarter so are on track to raise the full amount. In addition, there have been several grants made to PACC:

- Maddie's fund is to bolster our foster program.
- PetSmart Charities grant of \$100k to continue the Pet Support Center for another year.
- 12% gaming grant received from the Tohono O'odham Nation to help support dogs brought here from tribal land.
- Pet to fund an adoption event on Black Friday.

##### B. Clinic Workload and Personnel Needs – Dr. Erin O'Donnell

As a PACC volunteer in the clinic, she told the committee how she learned firsthand how hard the clinic staff work and the tremendous volume of work that they do. They are short staffed and need more staff to ease the burden overall. She feels that even if you look at the workflow and change it to be more efficient; it is not easily accomplished, as there is not enough staff to begin with.

##### C. Disease Control – Situational update

Kristen updated the committee on the latest outbreak of Pneumovirus since the clean break two weeks ago. So far, there has been seven new cases of the virus. There are two courses of action to take:

- 1) Clean the tent for another clean break, or 2) let it circle through the population. PACC is also looking at outside locations to house 100 dogs for two weeks but do not have an answer yet.

D. Adoption follow-up update (volunteer committee)

Jo Wishnie said that they had the first meeting and the second meeting will be this Sunday. Work assignments have been handed out and the committee is identifying goals to follow up with adopters.

E. Facility Soft opening – schedule and needs

Kristen said that a ribbon-cutting event will be held on December 28. This is a very small media event and not open to the public. The real celebration will be held upon the completion of Phase 2 the summer of 2018.

F. Friends of PACC Executive Director Jennifer Camano

Kristen introduced Jennifer Camano to the committee. Jennifer spoke to the committee and outlined her background and what her vision and goals are to help facilitate PACC. She has been working on getting the website up and running so all the donations will be going through there. The plan is to send out a mass newsletter to their 1600 donors to help raise additional funds by the end of the year

G. Microchipping ownership inconsistencies; procedures and explanation (what to do if the microchip scans with a different owner) – Pat Hubbard

At her organization's events, they only microchip 4% of cats and would like to have a way to increase that percentage in order to better identify a cats wonder. In addition, she is concerned about animals that are brought into PACC whose microchips do not match the name of the owner who brought them in. She wants to develop a policy for veterinarians to identify an animal owner.

5. Announcements

A. Committee –

Pat wanted to share that this weekend is the Mash Event. Barry added that there is the Oro Valley Micro-chipping event this weekend also.

B. Volunteer Representative (Holliger)

No report

C. Chair (Gillaspie) Recognition: Volunteers of the month

Announced the volunteers of the month. They are:

Don Sheldon has been a volunteer for 4 years and comes with his wife Gail. He walks dogs about 4 times per week and is involved with Dog Enrichment by making and providing treats to the clinic dogs.

Larry Nelson has only been a volunteer for 3 months but has stepped up to assist in any way possible. He also is a volunteer with the Desert Lab Retriever Rescue and assists with foster placement. He walks dogs about 3 to 4 times per week and has proved to be a great mentor to new walkers.

6. Call to Audience

Barbara Crummit – Matrix

Opposing the No Kill Advocacy Center animal evaluation matrix that Marcie Velen presented last month at PCACAC. She considers it to be the wrong tool to be using.

7. Future Agenda Items

None

8. Adjournment

The meeting adjourned at 5:00 p.m.