

**Approved**  
**10/12/17**

1. Call to Order

Mr. Gillaspie called the meeting to order at 4:00 pm.

A. Roll Call

Present:

Kristin Almquist  
Suzanne Droubie  
Barry Gillaspie  
Christy Holliger  
Pat Hubbard  
Rhonda Pina  
Gail Smith  
Erin O'Donnell

Absent:

Tamara Barrick  
Dan Eckstrom  
Andrew Squire

B. Pledge of Allegiance

Mr. Gillaspie led the Pledge of Allegiance

2. Adoption of August 10, 2017 Meeting Minutes

The minutes were unanimously adopted as written

3. Standing Item

A. Director's Communication –

a. Construction update and work plan (stakeholder feedback)

Kristen introduced Martyn Klell, Facilities Management Architect managing the new PACC building project. Kristen asked him to come and show pictures of some of the areas in the new building. Martyn presented a power point, showing renderings of the building in its current construction state and what it will eventually look like.

b. PACC proposed organizational structure –

Kristen went over the new PACC organization. She told the Committee the organization chart is important, as PACC was now its own department. The chart is a only a draft and will probably undergo additional changes. She wanted to share it with the committee so they would have an idea of the structure of the organization; and pointed out three things: the Deputy Director position, Field & Community Services Manager and the new Cat Coordinator

position. Also, PACC received a 3 year grant from Maddie's Fund to expand a foster cat program at PACC by adding 3 new, full-time foster coordinator positions

c. Snapshot and Director's report –

Discussed some of the highlights on her monthly report. She told the committee that every month she plans to bring staff to introduce themselves and let them know what they do at PACC. This month she brought in two of the Lifesaving Operations Team:

- Samantha Ellis – is transitioning back to the foster program. She will be the primary Foster Coordinator on the team.
- Ellie Beaubien – her new position is Community Outreach, Offsite and Events Coordinator. She will be revitalizing and revamping many of the previous successful events and creating many more.

Asked the Committee for help in placing the 15 feral cats that are on the short term rescue list.

She let the Committee know that she is presenting a webcast via Maddie's Fund September entitled "A Foster Home for Every Pet.

d. Tent Update -

Kino said that things are going better but there is still issues with power and air conditioning. However, facilities was out and fixed the problems. We are now moving into cooler weather and will have to deal with keeping the rain out of the tent. Going into next year we will be going forward with the same plans as before until the end of June when we will finally be moving into Phase 2 area and vacating the tent.

4. New Business

A. Disease Control – Situational update

Kristen discussed the Pneumovirus situation at PACC. As it is a virus antibiotics do not work as it does on other Respiratory diseases. What is worrisome is that it was taking 3 to 5 days to clear and now it is taking longer – 10 to 15 days. To alleviate the situation, a clean break in the tent needs to happen. We were close to emptying the tent but now we are full again. At this point, we are asking staff and volunteers to monitor the animals carefully. We are consulting with Dr. Crawford daily regarding the situation.

Ellie said that for the past two months PACC has been encouraging fostering have been letting people take dogs home and if they fall in love with them, they can adopt. Kristen said that now all dogs could be fostered as we do not want dogs sitting in the shelter and they do better in a home.

B. Adoption follow-up – update (volunteer committee)

Kristen initiated a few programs to get volunteers involved in adoptions and Jo Wishnie will be heading that up.

5. Announcements

A. Committee -

Ms. Pina mentioned the October 14 Microchipping event. Adam said they would be out there for four hours microchipping dogs. PACC is also working on other events in Oro Valley and identifying not just to do microchipping but also to have tables there to highlight what other departments do at PACC.

B. Volunteer Representative (Holliger)

Christy said that the Clinic needs more staff, as they are very busy. She would like the Committee to focus on that area.

Christy also wanted to recognize Justin Gallick who has left PACC, by sending him a letter from the Committee to wish him well.

C. Chair (Gillaspie) Recognition: Volunteers of the month

Announced the volunteers of the month. They are:

- Susan Sargent – who has volunteered at PACC for over 5 years from working dogs to foster care.
- Wendy Mcfeely – has volunteered at PACC since last October and already has 800 hours in the cat room walking dogs and foster care.

6. Call to Audience

Marcie Velen – Animal Evaluation Matrix (protocol)

Addressed the committee concerning the No Kill Advocacy Center animal evaluation matrix that takes the lifesaving protocols and strategy to another level by addressing medical issues and behavioral issues and would like to encourage PACC to adopt these protocols. The matrix is found on-line at the No Kill Advocacy Center.

Lea Ann Kelly– Release of information to AKC without permission

Addressed the Committee about PACC showing information without her permission to the AKC. Her dogs were automatically registered in their database using their microchip; however, they were already registered and it took many phone calls to straighten out the situation.

7. Future Agenda Items

Update on the results of the survey that went out to the Community  
Timeline for events surrounding the opening of the new building.

8. Adjournment

The meeting adjourned at 5:25 p.m.