



**PIMA COUNTY COMMUNITY DEVELOPMENT AND
NEIGHBORHOOD CONSERVATION DEPARTMENT**

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NEIGHBORHOOD REINVESTMENT PROPOSAL CHECKLIST

WRITTEN PROPOSAL MUST INCLUDE:

- Neighborhood/community boundaries
- Location of proposed improvements
- Documentation of community consensus for the project
- Estimated number of individuals and households to benefit from the project
- Description of the conditions or issues that the project will address
- Detailed description of the project, including:
 - Scope of the project
 - Neighborhood demographic information
 - Description of matching funds, if any
 - Partnerships with governmental or non-profit organizations, if any
 - How project will be maintained
- Cost Estimate
 - Construction Costs
 - Non-construction "Soft" Costs, including source of funding and whether funding is committed or pending
- Statement from constructing jurisdiction projecting construction start date

REQUIRED CRITERIA:

- Neighborhood has demonstrated social and economic need
(including but not limited to: substandard infrastructure, lack of adequate housing, low income and unemployment, lack of public safety amenities, criminal activity)
- Proposed project will alleviate or prevent stress
- Neighborhood consensus for the proposal
- Proposed project demonstrates a benefit to all residents and will improve residents' quality of life

OPTIONAL CRITERION:

_____ **Neighborhood has obtained or is attempting to obtain matching funds for the proposed project**