



**PIMA COUNTY COMMUNITY DEVELOPMENT AND
NEIGHBORHOOD CONSERVATION DEPARTMENT**

Kino Service Center
2797 East Ajo Way
Tucson, Arizona 85713
Phone (520) 243-6777 • Fax (520) 243-6796

**PIMA COUNTY
COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION
OUTSIDE AGENCY COMMUNITY ADVISORY COMMITTEE**

**Friday, May 7, 2010, 8:30am
Southern Arizona Children's Advocacy Center
2329 E. Ajo Way, Tucson, AZ
MINUTES**

COMMITTEE MEMBERS

Present Mr. Corey Smith, Chair – District 1 Appointee
 Mr. Michael Lundin – District 2 Appointee
 Ms. Pam Moseley – District 3 Appointee
 Ms. Jeannine Mortimer – District 4 Appointee
 Ms. Rosalva Bullock – District 5 Appointee
 Mr. Colin Zimmerman, Vice Chair – County Administrator Appointee
 (Telephonically)

COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION STAFF

Margaret Kish – Pima County Community Development Director
Al Kulwin – CDBG Program Manager
Jane Kroesen – Pima County Community Development Project Coordinator
Paula Jansmann – Pima County Community Development Administrative Specialist

CALL TO ORDER by Chair Corey Smith at 8:30am

ROLL CALL

Quorum Present

INTRODUCTIONS

Committee members introduced themselves indicating the Supervisor Districts they represented.

REVIEW AND APPROVAL OF APRIL 30, 2010 MINUTES

Mr. Lundin moved to approve the minutes of the April 30, 2010 meeting.
Ms. Moseley seconded.

Motion passed unanimously.

REDISTRIBUTION OF FY2009-2010 FUNDS

Ms. Kish reminded the Committee that at their March 19th meeting they reviewed two programs not able to fulfill their commitments for the end of the year, recommending to the County Administrator that those funds be used for like child care and parenting programs. The only child care program is Catholic Community Services and Parenting CPLC. The County Administrator approved those and Jane has created the amendments for that to occur.

2-1-1 FUNDING REQUEST

Ms. Kish reminded the Committee they had asked the County consider other funding outside of Outside Agency as the 2-1-1 funding request was more generic to the County. A memo was sent to the County Administrator and to date do not know if it has received consideration for funding in the 2010-2011 budget.

POLICIES, PRIORITIES AND PROCESS

Ms. Kish reviewed a memo sent to the Committee including:

- Historical issues
- Funding observations
- Priorities
- New program requests
- Data and reports

Discussion ensued.

Ms. Kish made the recommendation, when the Committee meets in the fall, that Jane prepare a list for Chair Smith's signature and letters be sent indicating the Committee is aware there is a chronic condition regarding contract compliance and the agency will be required to make a presentation to the Committee in the Spring to discuss issues relating to contract compliance.

REVIEW FINAL RECOMMENDATIONS

Chair Smith indicated that the proposed Committee recommendations for each category were rounded off for a total of 2.51 million dollars – approximately \$49,000 short of the 2.3 million dollar target.

Prior to review of the incremental allocations, Chair Smith asked if there were any questions or comments regarding initial recommendations.

Ms. Bullock asked the Committee to reconsider the allocation to the University of Arizona's Social Justice Education Project and recommended \$25,000 be allocated. Discussion ensued. The Committee agreed to leave the recommended funding at \$15,000 and, if at the end of one year they were in compliance, increase the allocation to \$25,000.

Ms. Kish informed the Committee, after review with the Finance Manager of the Outside Agency budget for this year, have approximately \$49,000 not allocated. Based on priorities – basic needs and basic needs services - suggested increasing some agencies up anywhere from \$1500 to \$5000. The following agencies were recommended for increases:

- Catholic Community Services dba Community Outreach Program for the Deaf (COPD) for Support Services for the Deaf, Deaf-Blind, and Hard of Hearing increase \$4,000 from \$20,000 to \$24,000
- Interfaith Coalition for the Homeless for Plan To End Homelessness Coordinator increase \$4,000 from \$15,000 to \$19,000

- Southern Arizona Association for the Visually Impaired for Adjustment to Blindness increase \$5,000 from \$19,000 to \$24,000
- Southern Arizona Legal Aid, Inc. (SALA) for Homeowner and Tenant Protection Program increase \$4,500 from \$25,500 to \$30,000
- Interfaith Community Services (ICS) for Special-Diet meals for at-risk Seniors increase \$2,500 from \$17,500 to \$20,000
- Interfaith Community Services (ICS) for Transportation Services for at-risk Seniors increase \$2,000 from \$17,000 to \$19,000
- Luke's in the Desert, Inc. dba St. Luke's Home for Senior Resident Dietary Program increase \$3,500 from \$20,500 to \$24,000
- Mobile Meals of Tucson, Inc. for Mobile Meals increase \$1,500 from \$18,500 to \$20,000
- Our Family Services, Inc. for House of Neighborly Service Senior Programs increase \$2,000 from \$26,500 to \$28,500
- Tucson Urban League, Inc. for Seniors' Breakfast and Transportation Services increase \$2,000 from \$25,000 to 27,000
- New Beginnings for Women & Children for Roof, Job & Beyond increase \$7,500 from \$32,500 to \$40,000
- Primavera Foundation, Inc. for Casa Paloma Drop-In Center and Transitional Shelter increase \$2,000 from \$23,000 to 25,000
- Southwest Fair Housing Council for Don't Borrow Trouble - Pima County increase \$4,500 from \$20,500 to \$25,000
- Catholic Community Services dba Pio Decimo Center for Child Care for the Working Poor increase \$3,500 from \$25,000 to \$28,500

Mr. Lundin moved that these recommendations be moved and entered into the final recommendation. Ms. Bullock seconded.

Ms. Moseley noted she had a personal conflict with one of the general categories under Support Services Shelter not included in recommendations already had.

Motion passed unanimously.

POLICY RE: POTENTIAL BUDGET CUTS

Chair Smith indicated that last year there were a total of approximately 13% in cuts across the board last year. He suggested that, as opposed to cuts being across the Board this year, that they be based on certain percentages taking a higher percentage from non-basic need categories thereby preserving numbers for basic needs categories at the existing funded level. Should cuts go above 5 percent then go across the board.

Ms. Kish stated that if potential cuts of 5-10 percent were made – recommended that new agencies, representing approximately 4 percent of the Outside Agency budget, not be funded should cuts take place prior to contracts being executed. Have approximately \$175,000 allocated to agencies that do not meet a basic or priority need.

Ms Kish reviewed, from her memo, potential reductions - mid-year reductions.

- Do not cut agencies below the \$15,000 minimum
- Preserve agencies meeting basic and priority needs

Decision was tabled until after the May 18th vote regarding the sales tax increase and the Board of Supervisor's meeting on May 19th.

REVIEW OF PROCESS FY 2011

Ms. Kish reviewed the FY 2011-2012 Process as outlined in her memo to the Committee.

- Committee meet in Fall to review Annual Report
- Review planning process for soliciting and evaluating applications should there be any new funding or emerging needs
- Planning process for FY2011 Spring meeting

CALL TO AUDIENCE

Ms. Sue Krahe from Our Family Services thanked the Committee for their time.

Ms. Amy Bass from Compass Health Care, asked if there was a report or feedback which would explain why they were not funded and to assist them in the future with applications.

ADJOURN

Mr. Smith moved to adjourn at 9:30am.

Ms. Moseley seconded.

Motion passed unanimously.

Minutes submitted by Paula Jansmann.