



**PIMA COUNTY COMMUNITY DEVELOPMENT AND  
NEIGHBORHOOD CONSERVATION DEPARTMENT**

Kino Service Center  
2797 East Ajo Way  
Tucson, Arizona 85713  
Phone (520) 243-6777 • Fax (520) 243-6796

---

**PIMA COUNTY OUTSIDE AGENCY COMMUNITY ADVISORY  
COMMITTEE**

**Wednesday, October 5, 2011 9:00 am**  
**Pima Neighborhood Investment Partnership (PNIP) Office**  
**3810 S. Evans Blvd, Ste. 130**  
**Tucson Arizona 85713**

**Minutes**

**COMMITTEE MEMBERS**

Present: Mr. Corey Smith, Chair – District 1 Appointee  
Ms. Hope Green – District 3 Appointee  
Ms. Rosalva Bullock – District 5 Appointee  
Mr. Steve Huffman – County Administrator

**COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION STAFF**

Margaret Kish – CDNC Director  
Jane Kroesen – Program Coordinator  
Karin Garrison – Administrative Specialist

**CALL TO ORDER by Chair Corey Smith at 9:00 am**

**ROLL CALL**

**Quorum Present**

**REVIEW AND APPROVAL OF AUGUST 9, 2011 MINUTES**

Ms. Bullock moved to approve the minutes of the August 9, 2011 minutes, Ms. Green seconded.  
**Motion passed unanimously**

**REVIEW OUTSIDE AGENCY ANNUAL REPORT**

Ms. Kroesen explained what information is in the report, how information is gathered & categorized.

**REVIEW FY 2010-12 YEAR END FINANCIAL REPORT**

Hand-out was given to the committee members. Outside Agency is being proactive with the agencies to ensure that monies are spent-down; or if needed, redirect those funds to other agencies that will be utilizing those monies within the time frame allowed.

**REVIEW HISTORICAL OUTSIDE AGENCY FUNDING**

Historical report showing how Outside Agency has been funded since 2000 was given to the Committee Members.

## **REVIEW FUNDING (FEDERAL, STATE, CITY, ETC) THAT HAS BEEN ELIMINATED OR SIGNIFICANTLY REDUCED**

Ms. Kish explained how the impact of reduced funding will affect Outside Agency through the RFP process. Mr. Huffman will set up meeting with Mr. Huckleberry to discuss some issues which can arise. All committee members were encouraged to talk to their appointing supervisor.

## **ESTABLISH FUNDING RANGES FOR EACH SERVICE CATEGORY AND SET-ASIDES**

Ms. Kroesen explained each of the service categories: "Community Service" provides more specialized services such as services for the deaf & blind, legal aid and computer recycling; "Emergency Food & Clothing" provides food & clothing to needy people and people living in rural areas; "Senior Support" provides delivered and congregate meals and recreation opportunities at neighborhood sites; "Support Services Shelter & Domestic Violence" provides services for individuals who are homeless to assist with housing or who are on the verge of losing their home; "Youth, Youth Adult & Parenting Support" includes child care assistance, tutoring, after school programs and after school activity centers. Some programs serve rural areas. Mr. Smith suggested the following fund amounts: Community Services - \$130,000; Emergency Food & Clothing - \$650,000; Senior Support - \$240,000; Youth, Youth Adult & Parenting Support - \$600,000 & Support Services - \$645,500.

## **REVIEW FY 12-13 APPLICATION AND ESTABLISH PRIORITIES**

Ms. Kish asked the committee what they would like to fund within each of the service categories, what information does the committee want to include in the RFP? Mr. Smith would like to use the same process as last year. Ms. Bullock suggested an orientation to explain the process before the agencies come before the committee.

## **DETERMINE TIMELINE FOR FY 2012-13 FUNDING RECOMMENDATIONS**

Ms. Kroesen explained the timeline for the process which will start November 2011 and the committee will meet during March April and May 2012. Applications will be released in November. Applications will be due February 7, 2012, Committee members will receive applications March 5, 2011. Ms. Kish suggested that for those agencies that were not providing good outputs & outcomes to go through a training session explaining what is required of the agencies & provide assistance to them.

## **CALL TO PUBLIC**

Gary Bachman from the Pima Neighborhood Investment Partnership office spoke about a grant opportunity. Community Land Trust which provides affordable long term housing & Cornerstone Partnership provides technical and operating assistance. This program would purchase homes to provide long term housing assistance to low income participants. Grant is for \$100,000 which needs to be matched dollar per dollar over the next 5 years, need to have 25% upfront. He will look at other resources to obtain funding. Homes being purchased are targeted at deteriorating neighborhoods. The match is \$25,000. Mr. Smith proposed if all other funding sources fall though, then OA can support this program for one year, Ms. Bullock agreed.

## **NEXT MEETING**

March 5, 2012

## **ADJOURN**

Meeting was adjourned at 10:45 am

Minutes submitted by Karin Garrison